

Job Description:

Summary:

At DocuTech we deliver mortgage loan documents to the financial services industry backed by an impressive compliance guarantee and our world-class, client services. If you consider yourself to be a perfectionist and enjoy working with software while learning all facets of its behavior, its strengths, and weaknesses, DocuTech is looking for a QA Analyst like you. At DocuTech you will be working in a fast paced environment where the challenges differ from day to day. If you are looking to widen your skill set and grow as a QA Analyst, then DocuTech is the place for you.

This full-time salaried position is primarily a technical testing role working with an integrated team of developers, product managers, and testing analysts. The primary objective for this candidate will be to drive the testing process through development and execution of test scenarios, as well as regression testing of proprietary software and other custom software produced during joint development projects. This position would also focus on communicating issue tracking through generation of reports, as well as status of testing coverage for all software products developed. Additionally responsibilities include support the Client Support staff in resolving customer issues and aiding in ensuring customer satisfaction in every step of problem resolution for all software products supported.

Essential Duties and Responsibilities:

- Contribute to the entire software development life cycle from initial business requirements to deployment and production support.
- Design and implement test scenarios and cases
- Create and implement test plans and test scripts
- Design and development of testing tools for test automation and support
- Ensure QoS (Quality of Service) levels of software products through performance test benchmarking
- Provide production support of software products by investigating and recreating reported defects
- Work with multiple database interfaces and be familiar with standard web architectures
- Assist in implementation of QA standards and continual improvement activities

Qualifications:

Education & Experience: Bachelor's degree or equivalent experience in a technical area. Experience in the field or in a related area is preferred, but not required.

Skills:

- Experience creating, maintaining and troubleshooting relational and transactional databases, specifically SQL Server.
- Practical working knowledge of software testing methodology
- Excellent oral and written communication skills
- Exceptional analytic and problem solving skills
- Ability to work independently with minimal supervision
- Ability to learn quickly and work well with team members

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Application Instructions:

You may apply for this position by emailing a resume to resume@docutechcorp.com.

Job Location:

3018 N. Holmes Avenue
Idaho Falls, Idaho 83401